

All engineering graduate students (except physics engineering) can attend and vote in this meeting. There are 18 students in the meeting.

**1. Approval of Agenda**

Adeola Olubamiji motions and Shailza Sapal seconds. Motion carries unanimously.

**2. Arising Businesses**

**2.1. Structural changes in EGCC**

Mosi Aghbolaghy mentioned recent changes in GSA's structure. He suggested fundamental structure change for EGCC in order to adapt to GSA's new structure and increase transparency in EGCC. A draft of the suggested changes was presented in the meeting. Attendees discussed items of the suggested structure and had some suggestions.

Shailza Sapal and Moh Rafati Moved this motion: *To adapt an improved version of the suggested structure (it is attached to the minutes – Appendix A) and give authority to the new EGCC executives to refine it and finalize a new constitution. Upon approval of new EGCC executives, the finalized constitution will be adapted as EGCC's new constitution immediately.* Motion carries unanimously.

**2.2. EGCC Executives' election for 2015 – 2016 academic year**

After nominations and voting the following is the result:

President: Mostafa (Mosi) Aghbolaghy

Vice-president finance: Adeola Olubamiji

Vice-president academic affairs: Omolara Olubajo

Vice-president student affairs: Shailza Sapal

Vice-president communications: Milad Taghavivand

**2.3. GSA reps and alternatives' election for 2015 – 2016 academic year**

The results are attached (Appendix B). Based on the new structure, EGCC Executive are entitled to represent their relevant Academic Council at the University of Saskatchewan GSA Council meetings at least as an alternative member.

**3. Adjourn**

Shailza Sapal moves; motion carries unanimously.

**Appendix A: Proposed structure:**

EGCC shall have five Executive members:

- President
- VP finance
- VP academic affairs
- VP student affairs
- VP communications

\*Executives can be from any department with no more than three from the same department. The meetings have quorum if three out of five executives attend the meetings. Also, one rep from each discipline shall be voting member, if they attend any EGCC meeting.

Roles of the Executive members:

President:

1. To coordinate, supervise and help VPs
2. To be liaison between EGCC executives and GSA reps of Engineering, and organize AGM
3. To cover responsibility of any VP, in case they resign
4. To communicate with external parties
5. To have authority to update EGCC website and send mass emails to students

VP finance:

1. To keep track financial records and do banking tasks
2. To help other VPs in case of financial needs for events
3. To guide GSA reps of Engineering to collect the maximum budget
4. To help in organizing Annual general Meeting (AGM)

VP academic affairs:

1. To organize at least one academic event
  2. To attends college-wide academic meetings
  3. To attend Safety meetings
- \*Safety meetings can be delegated to interested students or other executives

VP student affairs:

1. To organize EGCC's big social event (February)
2. To organize at least one orientation event
3. To organized other social events if possible

VP communications:

1. To help with posters and advertisement of events
2. To take minutes and prepare agenda for all meetings
3. To update the EGCC's Facebook page
4. To prepare EGCC's event calendar

All Executive are to be appointed by direct vote of Engineering Graduate Students at Annual General Meeting for one academic year. EGCC Executive are also entitled to represent their

relevant Academic Council at the University of Saskatchewan GSA Council meetings at least as an alternative member.

### **GSA reps of Engineering**

GSA Reps are to be appointed by direct vote of Engineering Graduate Students at Annual General Meeting for one academic year.

Responsibilities:

1. To attend GSA council meetings
2. To update EGCC Executive regarding the GSA discussions
3. To help EGCC Executive in coordinating events

Alternative members are to cover responsibility of GSA reps in case of their absence

Each department's reps and alternative should attend all GSA meetings and miss no more than one meeting during an academic year.

### **Certificates**

Certificate of appreciation is to be given to Volunteers, GSA reps (and alternatives) and EGCC executive. This certificate is issued on behalf of EGCC and is to be signed by EGCC president. President's certificate is to be signed by at least two VPs. President shall not sign his/her own certificate. Certificates should include a section that describes completed tasks.

- Volunteers and GSA reps (and alternatives) are to receive certificate if they gain at least three (out of five) EGCC executive votes.
- VPs are to receive certificate if they gain at least three (out of four) other EGCC executive votes. In case of necessity, president's vote shall break tie.
- Content of completed tasks section of the certificate shall need the same voting requirements.
- GSA reps, alternatives and EGCC executive will receive certificates only at the end of the academic year.

### **Amendments**

The policy can be amended by:

- Vote of majority in the Annual General Meeting  
Vote of majority of a committee including EGCC executives and GSA reps (or alternatives).  
At least two GSA reps (or alternatives) should be present in the meeting. For this kind of policy change, two working weeks of prior notice is necessary.

**Appendix B: GSA reps and alternatives' election for 2015 – 2016 academic year**  
Electrical and Computer Engineering Graduate Students' Society (EEGSS)

Name	Role
Nripesh Ayer	Voting member in GSA Council
Damilola Fadele	Alternative
Omolara Olubajo DWJL	Alternative

Mechanical Engineering Graduate Students' Society (MEGSS)

Name	Role
Shirin Niroomand	Voting member in GSA Council
Mohammad Rafati	Alternative

Chemical Engineering Graduate Students' Society (CHEGSS)

Name	Role
William Judge	Voting member in GSA Council
Milad Taghavivand	Alternative
Mostafa (Mosi) Aghbolaghy	Alternative

Biomedical Engineering Graduate Students' Society (BEGSS)

Name	Role
Adeola Olubamiji	Voting member in GSA Council (Alternative from Dec 2015)
Shaoda Li	Alternative (Voting member from Dec 2015)

Civil and Geological Engineering Graduate Students' Society (CEGSS)

Name	Role
Shailza Sapal	Voting member in GSA Council
Seun Daniel Oluwajana	Alternative

Biological Engineering Graduate Students' Society (BLEGSS)

Name	Role
Roland Macana	Voting member in GSA Council