

**Meeting Minutes # 1**

DATE: 06/010/2016

TIME: 5:00 PM

LOCATION: GRADUATE LOUNGE

Meeting Called By	Gurpreet Singh
Type Of Meeting	1 <sup>st</sup> Meeting of EGCC Executive and Members, 2016-17 Fall Term
Minutes Taken By	Ahmed Monjurul Hasan
List Of Attendees	<ol style="list-style-type: none"> <li>1. Gurpreet Singh</li> <li>2. Ahmed Monjurul Hasan</li> <li>3. Pooya Navid</li> <li>4. Nripesh Ayer</li> <li>5. Prajjwal Gautam</li> <li>6. Fang Fang</li> <li>7. Mostafa (Mosi) Aghbolaghy</li> </ol>
List Of Absentees	<ol style="list-style-type: none"> <li>1. Afolobi-Chemical Engg.</li> <li>2. Vidit Patel-Mechanical Engg.</li> </ol>

Discussed Topics	<p>Ex President of EGCC, Mosi gave a detailed account of different activities of previous EGCC:</p> <ul style="list-style-type: none"> <li>• BIG Social Event- Organized by VP Social (last week of February)</li> <li>• Town hall Event-Organized by EGCC and College together</li> <li>• Workshops- Organized by VP Academic</li> <li>• Orientation for new students (in Fall Term)</li> <li>• Safety Committee meetings attended by VP Academic as representative</li> <li>• Faculty Meetings attended by 2 representatives</li> <li>• Search Committee meetings attended by 1 representative with a voting power</li> <li>• Disciplinary representatives in different departmental committees</li> <li>• Monthly EGCC meetings- agenda for each meeting was decided beforehand by President and VP Communication and emailed to other executives. Before each meeting, previous meeting minutes was approved by other executives and published on the EGCC webpage.</li> <li>• Graduate Lounge maintenance duties</li> </ul> <p>Mosi also handed over the EGCC bank account box to VP Finance and advised to setup the 3 co-signing authority for EGCC with BMO.</p>
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Conclusions	<p>Current President Gurpreet thanked Mosi for taking his time to attend the meeting and gave brief information regarding various EGCC tasks and financial implications etc. The meeting was concluded at 6:00pm.</p> <p>There will be a meeting with the Dean of the College next week (TBA).</p>
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Assigned actions	Person Responsible	Deadline
Follow-up with GSA for the new fund for EGCC	VP Finance	
Create a calendar for different events in this year	All responsible members	