



UNIVERSITY OF SASKATCHEWAN

College of Engineering

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Meeting Minutes

DATE: 10 Apr, 2026

TIME: 3:00 PM to 4:00 PM

LOCATION: Engineering Library

Meeting called by	Ravi
Type of meeting	Executive Meeting
Minutes taken by	Adit
List of attendees	Ravi, Akhila, Adit, Farzana, Binod
List of absentees	
Excuses	
Agenda	<ul style="list-style-type: none">· Funding review and updates: Overview of the previous event's budget and expenditures · Executive updates: Progress on each member's review of the EGCC constitution and plans for further draft revisions · Social Event and Fundraising event options:<ul style="list-style-type: none">– Professional headshot event– Discussion of any additional potential fundraising activities · EGRC planning:<ul style="list-style-type: none">– Decision on whether the event will be held at the departmental or university level, including funding and budget considerations– Discussion on preparing a proposal to submit to the department– Space booking requirements for the EGRC– Dates, gifts, and awards planning– Poster design, social media outreach, templates, emails, etc.– Selection of guests and evaluators for the event · Any other topics raised by the exe in the meeting
Content	<ul style="list-style-type: none">- Approx. \$3000 spent for E3MT 2025 as mentioned by EGCC Finance - Each member will give suggestions regarding the constitutional change relating to their position. - Notes about constitutional change will be done by May end.

	<ul style="list-style-type: none">- Summer BBQ event will be done, where Binod will take the lead.- EGRC date has been finalized for Sept. 14, 2026. Decision pending whether to conduct at departmental level or university level depending on the funding.- Space booking will be done through the help of Candace- Gifts to be looked by all executives, however EGCC Finance will give the final decision based on the budget.- Poster designs/emails to be done by EGCC Operations.- Final guest list is yet to be decided. - Keys to the EGCC Office will be given to the executives only after requesting the president on email. The executives will have the whole responsibility of the keys once they acquire it.- 2 of 5 keys have been received. The 3 remaining keys were not working so they have been sent back for remaking as per EGCC President.