



Meeting Minutes #6

DATE: February 16th, 2018

TIME: 3 PM - 4 PM

LOCATION: 2A15 Engineering Boardroom

Meeting called by	EGCC President
Type of meeting	General
Minutes taken by	VP Communications
List of attendees	VPs Finances, Student Affairs, Academics, and Communications, and MEC/ECE/BIOM Eng. Reps.
List of absentees	EGCC President and other representatives

Discussed topics	<ul style="list-style-type: none"> - The meeting was chaired by VP Communications due to President's unavailability. - Appreciation night for volunteers and former executive members: To buy 4 pops and 5 pizzas. - EGCC participation in the GSA Gala: Members agreed EGCC should be present in the event (buy 1 ticket) + give away a ticket for one grad student who want to attend the event (2 for 1). - Safety meetings attendance: VP Academics cannot attend these meeting on Thursdays. - Items to be included in the next newsletter: Lockers and GSA Gala. - Survey about space for Graduate Students. - VP Student Affairs reported we had 78 attendees in the Social Event. - VP Finances reported the event cost was about \$750, 2 EGCC were sold (\$12 each) during the event, the current resource is \$604.72 + two checks to be deposited (GSA and Eng College). - VP Student Affairs and VP Academic reported they plan to organize some related events. - Adjournment 16:10.
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Conclusion	<ul style="list-style-type: none"> - The Social event was great, but some people complained about absence of alcohol. - The representatives should discuss the GSA cost/hours for extra time in the events.
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Assigned actions	Person responsible	Deadline
To invite guests for the Appreciation	VP Student Affairs	ASAP
To buy pop and order pizza	VP Student Affairs	Feb 22 nd by Morning
To print the certificates	EGCC President	Feb 22 nd by Morning
To book the boardroom	Anyone	ASAP
To forward Safety Meeting calls	VP Academics	Every month
To review graduate space questioning, and to make a draft to send to the Dean.	VP Communication	ASAP