



**Meeting Minutes # 60 mins**

DATE: Dec 18<sup>th</sup>

TIME: 11 – 12 am

LOCATION: Webex

Meeting called by	Dr. Simonson
Type of meeting	Monthly sessions
Minutes taken by	VP Communication
List of attendees	Carey Simonson, Tammy Holtby, Shahab Minaei, Hameed Alizadeh, Khaled Zoroufchi Benis, Mahdiyar Molahasani, Arman Haghanifar
List of absentees	Fahimeh Esmi

Discussed topics	EGCC in-progress activities (end of the year gathering, photo contest) Thoughts on tuition increase from the college during the next years Effect on COVID pandemic and university closure on grad student performance Creative content development for EGCC YouTube channel
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Conclusion	-
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Assigned actions	Person responsible	Deadline
Creating videos for YT channel	Mahdiyar	-
Have sessions with grad student about their concerns regarding current situation	-	TBA
Feedback on GradHub	All executives	TBA