**Meeting Minutes – 10th October 2013
EGCC**

Present – ASM Atiqul Islam (Mech Engg CC), Mohammad Rafati (Mech Engg, VP Finance GSA), Cinnati Loi (Elec Engg, President, EGCC), Malhar (Elec Engg MS), Shea Pederson (Elec Engg CC), Kurt (Chem Engg CC, VP EGCC), Shabbir Shanto (Elec Engg CC), Davood Ghadiri (Ph.D., Mech Engg CC)

Call to order at 1.35 p.m.

**Approval of Agenda**Motion – Shea
Seconded – Kurt
Motion passes

**Approval of Previous Meeting Minutes**Motion – Rajat
Seconded – Atiqul
Motion Passes

1. **Introductions**
2. **Lounge Update**
	1. **Computer –** Free computer acquired by IEEE hooked to the TV. Wired keyboard and mouse. We could go wireless should we wish. Has MS Office for practicing presentations. Shea has bought cables and other computer peripherals. Receipts are with Davood. May need increase of RAM. Anyone with an NSID can login (though twice) – once for the wifi and second for the internet network.
	Amount for cleaners and cables – $7.70 for cables and $13 for cleaners.

**Motion – To approve spending of $7.70 for cables and $13 for cleaners.**Motion – Shea
Seconded by – Rajat
Motion passes

* 1. **TV** – Moh still looking for TV reimbursement – waiting for cheque from GSA. When received, Moh shall be reimbursed straightaway. Maybe an event calendar for the year is in order for the next meeting.
	2. **Liquor License –** Event license is being looked for. Kurt hasn’t found time and shall follow up soon. Need 2 exits and maximum person limit. Need to meet the Dean for a signature atleast a week in advance for liquor permits.
1. **Number of Discipline Representatives**

Need to find new reps.

* 1. **New Councillors? –**

**Motion – To approve Malhar Padhee as Elec CC.**Motion – Shea
Seconded by – Atiqul
Motion passes

1. **Faculty Council Meeting Update**

2019 is when the new building is proposed to be ready. Budget – confidential. Maybe a part of the building will be demolished and a new building will be constructed in place. New invigilating procedures were proposed. Kurt and Cinnati attended the meeting.

1. **GSA Course Council Agenda**Davood notes that Capital Project wasn’t defined. 10% of annual budget or surplus wasn’t clear. Who has access to this account and who approves this amount? – No further information or report was provided. Dean Kipouros notes that all accounts in university are subjected to audit and all personal charges will stand explained in due course.
VP Op and Admin wasn’t passed with 2/3rd majority -
All GSA positions must be advertised for odd-jobs like UPASS implementation etc.
Cinnati notes how recurring costs of UPASS is problematic.
Graduate Retention Programs – tuition rebates for graduate students like undergraduate students – email follow up with Dean Kipouros? – need to bring up in Q&A. Ehimai (GSA President) has taken this issue with serious consideration.
2. **New Business**

IEEE website has information on the mentor program.
Dean Kipouros mentions that the first Monday of January will be dedicated for safety for undergraduate students. Plagiarism shall be discussed – and is an issue even for graduate students. Rules have been tightened. A handbook for graduate students will be beneficial to give information regarding rules and procedures to graduate students about plagiarism. A meeting is in order with all graduate students (especially new students). – 6th January 2014.
BHP Billiton has donated 500 pairs of safety glasses and shall be recognized.

Dean Kipouros is inquiring about seminars.

Motion to re-imburse Mo $656.61: Sabbir Seconded: Davood

1. **Next Meeting**

Nov 19th tues @ 3 pm.

Shea moves to Adjourn meeting at 2:41pm. Seconded Davood.