



**Meeting Minutes #**

DATE: Nov.9, 2023

TIME: 12pm to 1pm

LOCATION: 1A18 Engineering Building

Meeting called by	Pabitra
Type of meeting	First Official Meeting
Minutes taken by	Kathryn
List of attendees	Pabitra, Kathryn, Eshan, Haniyeh, Maliheh, Amin
List of absentees	N/A
Excuses	N/A
Agenda	N/A
Content	<ol style="list-style-type: none"> <li>1. Funding Update           <ul style="list-style-type: none"> <li>• OPUS gold sponsorship (\$2500)</li> <li>• Redleaf and GSA bronze sponsorship (\$500 each)</li> <li>• Reach out to SIGMA for sponsorship (Kathryn and Eshan)</li> <li>• Eshan corresponding with SaskPower &amp; Tidewater for potential sponsorship</li> <li>• Any potential industry connections email to Eshan</li> <li>• Currently \$1138 in chequing account               <ul style="list-style-type: none"> <li>○ Additional \$5000 from EAT (for food and gift bags)</li> <li>○ Total current funding \$4600</li> </ul> </li> <li>• E3MT               <ul style="list-style-type: none"> <li>○ \$2000 for prizes</li> <li>○ \$1000 for pizza</li> <li>○ \$1500 for gift bags</li> <li>○ Advertisements and judging requests should be sent out starting in January</li> <li>○ Approximately 8 judges</li> </ul> </li> </ul> </li> <li>2. Discuss with Hillary about AD meetings (Pabitra)           <ul style="list-style-type: none"> <li>• Look through old emails for meeting agendas and minutes               <ul style="list-style-type: none"> <li>○ Guidelines for us to follow</li> </ul> </li> <li>• Proposes dates for E3MT and Candace can check calendar               <ul style="list-style-type: none"> <li>○ Potential locations: library, 1B71, health sci</li> </ul> </li> </ul> </li> <li>3. Discuss with Abbas about website (Kathryn)</li> <li>4. Potential poster competition for advertisement poster for E3MT           <ul style="list-style-type: none"> <li>• Online format</li> <li>• Gift money to winner</li> <li>• Would need judges               <ul style="list-style-type: none"> <li>○ Could ask student body to vote</li> </ul> </li> </ul> </li> <li>5. Social Gathering at Christmas           <ul style="list-style-type: none"> <li>• Pizza and games               <ul style="list-style-type: none"> <li>○ Use EAT funding for food</li> </ul> </li> </ul> </li> </ol>



	<ul style="list-style-type: none"><li>• Engage student body</li><li>• Best time would be over lunch</li></ul> <p>4. Mitcas info session workshop (Kathryn and Maliheh)</p>
	<p>Next Meeting:</p> <ul style="list-style-type: none"><li>• AD Nov 21<ul style="list-style-type: none"><li>○ Potentially move to Nov 23</li></ul></li><li>• Executive meeting Dec 7 at 11:30<ul style="list-style-type: none"><li>○ Discuss E3MT</li><li>○ Christmas event</li></ul></li></ul>