**Meeting Minutes #**

DATE: May 8 2025

TIME: 60 mins (4:00-5:00)

LOCATION: 1C102

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| Meeting called by | Bashu |
| Type of meeting | Monthly Meeting |
| Minutes taken by | Sara |
| List of attendees | Sara, Bashu, Parvaneh |
| List of absentees | Asutosh, Anukul |
| Excuses |  |
| Agenda | 1. Overview of Finances 2. Proposed dates for remaining events |
| Content | 1. Overview of finances  * Remaining funds: * $9,366 * Keep $1,000 for next term from Sigma * Remaining events   + EGRC   + Summer Lunch  1. Proposed Dates for Remaining Events  * Summer lunch * Lunch - June 26th * Start promoting – June 2nd * EGRC * Conference – Sep 5th * Reg time – July 21st to Aug 8th * Sending poster template from – Aug 9th * Printing time – Aug 25th to Sept 4th |
|  | **Next meeting: May 28th, 2025** |