**Meeting Minutes #**

DATE: May 8 2025

TIME: 60 mins (4:00-5:00)

LOCATION: 1C102

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| Meeting called by | Bashu |
| Type of meeting | Monthly Meeting |
| Minutes taken by | Sara |
| List of attendees | Sara, Bashu, Parvaneh |
| List of absentees | Asutosh, Anukul |
| Excuses |  |
| Agenda | 1. Overview of Finances
2. Proposed dates for remaining events
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| Content | 1. Overview of finances
* Remaining funds:
* $9,366
* Keep $1,000 for next term from Sigma
* Remaining events
	+ EGRC
	+ Summer Lunch
1. Proposed Dates for Remaining Events
* Summer lunch
* Lunch - June 26th
* Start promoting – June 2nd
* EGRC
* Conference – Sep 5th
* Reg time – July 21st to Aug 8th
* Sending poster template from – Aug 9th
* Printing time – Aug 25th to Sept 4th
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|  | **Next meeting: May 28th, 2025** |