***Minutes of December 2nd Meeting, 2014, 16:30 Location: ENG 1A18***

**Present:**

**Civil and Geological Engineering Representative(s)** – Lotanna Ufondu (voting), Mehmood Shahid (voting), Shailza Sapal (voting)
**Chemical Engineering Representative(s)** – Kurt Woytiuk (voting), Mostafa (Mosi) Aghbolaghy (Chair)
**Biological Representative(s)** – Daeung (Eden) Yu (voting)
**Electrical & Computer Engineering Representative(s)** –  **Biomedical Engineering Representative(s) –** Adeola Olubamiji (voting) **Mechanical Engineering Representative(s)** – Lav Mittal (voting),Venkat Palgat, (voting)

**Regrets:** Keaton Wheeler, Omolara Olubajo, Amin Mohammadbagheri, Mohsen Sanayei, Cinnati Loi

* ***Motion to amend the Agenda and add “3.4.* Cleaning lounge” to Business Arising**

Kurt motions and Venkat seconds. Motion carries unanimously.

1. ***Approval of Agenda***

Adeola motions and Venkat seconds. Motion carries unanimously.

1. ***Approval of Minutes of last meetings as distributed***

Mehmood motions and Lav seconds. Motion carries unanimously.

1. ***Business Arising***

***3.1.* Update the constitution + Name change**

- Mosi presented amendments (see pages 2 and 3) for some parts of the constitution to the EGCC Executive members as the Membership of the Amendment.

- Members discussed the suggested amendments

- Venkat motions and Adeola seconds to agree to all of them the suggested amendments. Motion carries unanimously.

- The amendments will be tabled to be heard at three consecutive Executive Committee Meetings or within three months of the first hearing, whichever occurs first.

- Members insisted that instead of changing EGCC’s name, it is better to advertise more to make the students more familiar with EGCC’s goals.

**3.2. Winter Orientation/Social (Can book GSA)**

- Lav, the event planner, will ask for help when he needs.

- GSA will be booked for the event.

**3.3. Newsletter (How many page, content, staff, budget)**

- Lav accepted to lead the Newsletter.

- It was suggested to publish it quarterly via EGCC’s website and email.

***3.4.* Cleaning lounge**

- Shailza moves and Venkat seconds the following motion:

Volunteers from EGCC Executives (plus anyone else interested) will clean the Graduate lounge (3C60) on Firday (December 5th), 15:00. EGCC will be provid pizza and soft drink for the volunteers.

- Motion carries unanimously.

1. **New Business**

**4.1. Safety Committee report**

- Adeola gave a report from the last Safety Committee. There is nothing that EGCC can/should do at the moment.

***4.2. Faculty meeting***

- None of EGCC’s Reps were abale to attend.

**4.3. GSA Council Meeting**

- Items were discussed.

**4.4. Motion to buy pizza for EGCC meetings quarterly.**

- Adeola moves and Shailza seconds the following motion:

Pizza and soft drink be bought for EGCC meetings quarterly (every four meeting). All Engineering Graduate students may (decision by president; or by the majority vote of the Executives) be invited to this meetings.

- Motion carries unanimously.

1. **Adjourn**

Shailza motions; motion carries unanimously.

 **Attachement: Proposed amendments of the constitution**

*New or changed parts are in Red font.*

**5.4** Discipline Representatives

a) act as liaison between the EGCC and the members in his/her discipline;

b) lead or assist in organizing activities, as necessary;

c) encourage graduate students to participate in University-wide activities; and,

d) organize and chair the Discipline Academic Council.

**5.5** All officers of the Executive Committee are entitled to represent the EGCC at the

University of Saskatchewan GSA Council meetings, according to GSA Academic Council

regulations.

**Article 6** – Discipline Academic Councils

**6.1** The EGCC shall consist of the following Discipline Academic Councils:

a) Chemical Engineering Graduate Academic Council (ChEGCC)

b) Biological Engineering Graduate Academic Council (BioEGCC)

c) Civil and Geological Engineering Graduate Academic Council (CGeoEGCC)

d) Electrical and Computer Engineering Graduate Academic Council (ECEGCC)

e) Mechanical Engineering Graduate Academic Council (MEGCC)

f) Biomedical Engineering Graduate Academic Council (BiomedEGCC)

**6.2** Each Discipline Academic Council shall be ratified individually with the GSA, with the

memorandum of understanding that all finances related to the each Discipline Academic

Council shall be handled by the EGCC.

**6.3** The number of Councillors allowed on each Discipline Academic Council is determined

according to the GSA Constitution.

**6.4** Each Discipline Academic Council is chaired by the Discipline Representative who shall

represent his/her Discipline Academic Council at the Executive Committee Meetings.

**8.6** Official Purposes for the invitation of non-Executive individual(s) to the Executive

Meeting include but are not limited to:

1. Discipline Academic Council

**9.3** Candidacy for President, Vice-President and Treasurer/Secretary shall be restricted to

Councillors of each Discipline Academic Council.

**8.2** Quorum for any Executive Committee meeting shall be reached when fifty percent (50%) plus one of the disciplines have at least a voting representative in the meeting. No motion can be passed without quorum. With quorum, all motions may be passed by simple majority vote.

**8.3** Voting members at the Executive Committee meetings shall be restricted to the President, Vice-President, Treasurer/Secretary and all other Discipline Representatives that are ratified by GSA. In the absence of a voting member, their alternate can vote; this is only if the alternate is previously ratified by the GSA Council.

**9.4**. President, Vice-President and Treasurer/Secretary should be from three different disciplines.