***Minutes of October 17th Meeting, 2014, 13:15 Location: ENG 1A18***

**Present:**

**Civil and Geological Engineering Representative(s)** – Lotanna Ufondu (voting)
**Chemical Engineering Representative(s)** – Kurt Woytiuk (voting), Mostafa (Mosi) Aghbolaghy (Chair), (and 2 alternatives: Milad Taghavivand, Divya Jayaprakash)
**Biological Representative(s)** – Daeung (Eden) Yu (voting)
**Electrical & Computer Engineering Representative(s)** – Cinnati Loi (voting) **Biomedical Engineering Representative(s) –** Adeola Olubamiji (voting) **Mechanical Engineering Representative(s)** – Mohsen Sanayei (voting), Lav Mittal (voting)

**Regrets:** Keaton Wheeler, Mehmood Shahid, Shailza Sapal, Omolara  Olubajo, Amin Mohammadbagheri, Venkat Palgat

1. ***Approval of Agenda***

Kurt motions and Eden seconds. Motion carries unanimously.

1. ***Approval of Minutes of last meeting as distributed***

Kurt motions and Eden seconds. Motion carries unanimously.

1. ***Guest speaker: VP Finance of GSA (Moh)***

Speech of VP finance of GSA was mainly about GSA’s responsibilities and administration. Q&A:

* Eden asked about bus transit problem.
* GSA’s VP finance responded that in the contract between GSA and City of Saskatoon there is an item that says City of Saskatoon is not responsible in case of any interruption in the bus transit service.
* Mosi asked about the motions in the GSA Agenda and the availability of consulation with the lawyer (that GSA is going to hire) for EGC’s likely problems
* GSA’s VP finance described the motions and responded that there are priorities for consultation with GSA’s lawyer, but if there are not bigger issues in GSA, EGCC can consult with the lawyer
* Cinnati and Kurt emphasized that it would be good to have access to the lawyer in case of any problem that EGCC may face in future.
* Adeola asked: why should GSA increase its membership fee, while there is surplus in GSA’s savings?
* GSA’s VP finance responded that the most of the reserves are from GSA’s Health and Dental which should be used for likely problems in the Health and Dental payments.
* Cinnati emphasized that it is good for an organisation to have surplus in its budget and spend it in necessity.
1. ***Business Arising***

***4.1. Faculty meeting***

None of EGCC’s Reps were abale to attend.

***4.2. Meeting with Dean of College***

Mosi distributed notes about 12 graduate attributes that were going to be assessed in the Accreditation visit to the College of Engineering.

***4.3. BMO bank's signing authority***

People who were present in the previous meeting, signed the minutes.

1. **New Business**

**5.1. Approve/update the constitution + Name change**

- Mosi suggested that there is need to update some parts of the constitution

- Mosi is going to prepare a draft of the new constitution.

- Mosi asked if there is need to change EGCC’s name to EGAC (Engineering Graduate Academic Council).

- Cinnati and kurt answered that it might not be necessary as this council is now well-known to be called EGCC.

- Mosi asked question about the explanation of points 10.2, 10.3 and 10.4 of the consititution.

\_ Cinnati responded that General meeting is called after Amendments are heard at three consecutive Executive Committee Meetings or within three months of the first hearing, whichever occurs first. And Membership of Amendment consists of EGCC's Executives who work on the new constitution.

**5.2. Cleaning lounge (Call for Volunteer + Pizza/Rotation/Hire someone)**

- Cinnati moves and Kurt seconds a motion that reads as following:

EGCC will call for volunteers (up to three people) to clean the lounge and in response to their effort EGCC will provide pizza and pop for them.

Motion carries unanimously.

**5.3. Winter Orientation/Social (Can book GSA)**

- EGCC executive members emphasized that it is better to have a big social in the late January/early Feburary, rather than small a winter orientation and a separate social.

- Lav accepted to lead the organization of the EGCC’s big social event.

**5.4. Newsletter (How many page, content, staff, budget)**

- Cinnati discussed some possible contents for the EGCC’s Newsletter.

- Adeola may be interested in leading the Newsletter works; if not, it was suggested to send an email to all Engineering Graduate members to find a leader for newspaper.

- A competition for EGCC’s logo can be called in the Newsletter.

**5.5. Organizing workshops and issuing certificates**

- Cinnati suggested the workshops can be opportunity-based. If someone has any skill or knowledge to share with others, EGCC can hold the workshops and issue certificate of attendance.

-Mohsen suggested that EGCC can collaborate with Ron & Jane Graham School of Professional Development.

**5.6. GSA Council Meeting**

This item was already discussed in discussion with GSA’s VP finance.

1. **Adjourn**

Kurt motions; motion carries unanimously.