



Meeting Minutes # 5

DATE: 13/01/2017

TIME: 11:30 AM

LOCATION: ENGR 1A18

Meeting Called By	Gurpreet Singh
Type Of Meeting	5 th Meeting of EGCC Executive and Members, 2016-17 Fall Term
Minutes Taken By	Ahmed Monjurul Hasan
List Of Attendees	<ol style="list-style-type: none"> 1. Gurpreet Singh 2. Ahmed Monjurul Hasan 3. Pooya Navid 4. Nripesh Ayer 5. Fang Fang 6. Afolabi Ayeni 7. Prajjwal Gautam 8. Tolulope Emiola
List Of Absentees	

Discussed Topics	<p>The discussion followed the agenda of the meeting:</p> <ol style="list-style-type: none"> 1. Approval of Agenda 2. Approval of minutes of the previous meeting 3. Reports from Executives <p>President- Gurpreet has given an account of upcoming Gala event and etiquette event, meeting with Veronica next week. He has prepared some new posters to be attached in the Grad Lounge.</p> <p>VP Finance- Navid has given an update about our account activities at BMO.</p> <p>VP Communications- Ahmed has given some update about our social media activities.</p> <p>VP Academic Affairs- Nripesh has given a follow-up of our last event.</p> <p>VP Students Affairs- Fang has given her plan for upcoming social event. The date for the event would be February 16, 2017. The following tasks are distributed among different members:</p> <p>Fun activities- Prajjwal Date, Place & Food- Fang Poster- Nripesh Financial Matters- Navid Volunteering- Gurpreet</p> <ol style="list-style-type: none"> 4. Orientation Event- A meet and greet event for new students would be arranged at the end of January. 5. Adjourn <p>The meeting was adjourned at 12:30pm.</p>
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Follow-ups	
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Assigned actions	Person Responsible	Deadline
Updates about different planning for Social Event	Fang	
Take responsibilities for Graduate lockers	Navid	